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**Cc:** [Dugdale, Tom](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)  
**Subject:** German 3510  
**Date:** Wednesday, January 22, 2025 3:28:00 PM  
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Good afternoon,

On Tuesday, January 14<sup>th</sup>, the Arts and Humanities 1 Subcommittee of the ASC Curriculum Committee reviewed a new course request for German 3510.

I am pleased to report that the Subcommittee unanimously approved the request with 3 recommendations:

- **Recommendation:** The Subcommittee recommends that the department consider a minor adjustment to clarify which types of professionals this course is appealing to within the course title. They believe this could help the department better attract the students this course has been designed for.
- **Recommendation:** The Subcommittee recommends that the course instructor clarify within the syllabus how many class sessions a student is permitted to miss prior to them losing points from the participation section of the course grade (as discussed on pages 5-6 of the syllabus).
- **Recommendation:** The Subcommittee recommends that the following course statements be updated, as they all have been recently revised for the 2024-2025 academic year, and can be found on the [ASC Curriculum and Assessment Services website](#):
  - Diversity Statement (pages 15-16 of the syllabus)
  - Mental Health Statement (page 16 of the syllabus)
  - Student Life – Disability Services Statement (page 17 of the syllabus)

German 3510 will continue through the approval process to OAA.

Please don't hesitate to reach out to Tom Dugdale, faculty Chair of the Arts and Humanities 1 Subcommittee, or me with questions.

All my best,

Michael



**THE OHIO STATE UNIVERSITY**

**Michael Hilty**

Curriculum and Assessment Coordinator

ASC Staff Advisory Council, Chair

## The Ohio State University

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

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DACA/undocumented ally



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